



## BEFORE AND AFTER SCHOOL SUPERVISION

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Student safety at Plenty Parklands Primary School is our highest priority and the safe and appropriate supervision of students is an important element of our duty of care to students. Part of this duty is ensuring parents and students are aware of our student supervision arrangements before and after school.

**Before school:** School grounds are supervised from 8:45am to 9:00am at the three entry gates.

**After school:** School grounds are supervised from 3:30pm to 3:45pm at the three exit gates.

Students on school grounds outside these times will **not** be supervised (unless they are attending a before or after school care program or supervised extracurricular activity run by the school, such as interschool sport training).

Please be aware that the playgrounds are **not** a supervised area before and after school. After school, children will be directed to wait at the exit gates near the yard duty teachers or under the covered areas at the front of the school if they are in the playground unsupervised by parents/carers.

Parents/carers are requested to ensure that students do not attend school outside of these supervised times unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

Students who arrive early before 8:30am will be placed in the office foyer area.

If a student is not collected before supervision finishes at 3:45pm, the staff on yard duty will take the child to the office where the office staff will:

- attempt to contact the parents/carers
- attempt to contact the emergency contacts
- if no contact can be made, the child will be placed in the after school care program

Families are encouraged to contact **TheirCare Support Team** on **1300 072 410** or visit their website [www.theircare.com.au](http://www.theircare.com.au) for more information about the before and after school care facilities available to our school community.

For a copy of our school's *Yard Duty and Supervision Policy* please contact the school office. This policy includes Plenty Parklands Primary School's student supervision arrangements across the school day, including before and after school.