



COMMUNICATION POLICY

RATIONALE

- Communication is a vital part of the interdependent partnership between home and school. We use a number of platforms to stay in touch with the community.
- It is imperative that our communication is accurate and contains information that will mutually benefit both school and community members.

AIMS

- To positively promote the school's Purpose and Vision statements and our values.
- To positively promote the school's activities, and the children.
- To inform the community with up-to-date information.

IMPLEMENTATION

- PPPS will use a number of strategies to communicate with our community.
- Our Compass portal is the main form of regular communication and it is used to issue the school newsletter (iNewsletter), curriculum outlines, school programs, sport updates and notifications, camp and excursion permission notices and reminders along with daily updates and estimated time of arrival (ETA) when students are on camp/excursions.
- Other strategies used for communication include email, telephone, Introducing my Child meetings, 3 way conferences, our website, Facebook and personal contact.
- Community members will also be able to access the school newsletter (iNewsletter) via the school's webpage.
- Individual staff, year levels and groups will communicate on a needs basis using Compass.
- The principal reserves the right to exclude or modify any submitted article as they deem appropriate.
- Our communication may include relevant articles for other local government schools.
- The principal will ensure that the format, presentation and content of our communication strategies are reviewed regularly.

INTERPRETING SERVICES

- We can arrange for interpreting support if you are from a language background other than English and need help with understanding important educational information about your child. Contact the school office for more information.

EVALUATION

This policy will be reviewed in line with best practice and DET guidelines.

POLICY REVIEW AND APPROVAL

Policy last reviewed	July 2021
Consultation	Staff School Council
Approved	August 2021
Next scheduled review date	July 2024