

**PLENTY PARKLANDS PRIMARY SCHOOL NO. 1915**

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**Principal: Claire McInerney**

**Assistant Principals: Julie Nixon and Alison Devereux**

Monday 2<sup>nd</sup> August 2021

Dear Parents/Guardians,

Please find below the details of the Year 4 camp. The camping program is an important part of our Outdoor Education program. There are 125 students in Year 4 and we would like ALL students to attend.

**VENUE:** Phillip Island Adventure Resort ([www.piar.cyc.org.au](http://www.piar.cyc.org.au))

**DATES:** Monday October 11<sup>th</sup> to Wednesday October 13<sup>th</sup> (inclusive) 2021.

Cost is \$366 (GST is charged on meals only).

**This quote is based on 80% of students attending.**

**The final cost will depend on the number of students who do attend.**

**This will mean three payments\*: \$100 deposit, followed by two further payments of \$133.**

**The first payment is a non-refundable/non-transferable deposit. Any consideration for part refund of remaining amount due to late withdrawal of students due to illness, holiday, etc., can only be considered after all invoices associated with the camp have been finalised.**

\*If this payment option does not suit your financial circumstances, a payment plan can be devised for you so that your child can attend.

**STAFF:** One adult per every 10 students.

**TRAVEL:** Panorama Bus Company (with seatbelts).

**Activities include:** canoeing\*, raft making\*, low ropes course, flying fox, giant swing, rock wall climbing, rock pool exploring, beach activities\*, a visit to Amaze 'N' Things (next door), movie night, pelican feeding in San Remo, etc.

*\*subject to weather conditions.*

**PARENT HELPERS:**

When we have determined the number of children attending the camp, we will know exactly how many extra adults will be required to ensure the 1:10 ratio. At this stage we have 5 teaching staff who will be attending. We will probably need about 5 or 6 additional adults. Parents helping on camp will be required to undergo a Working With Children check, be available for the 3 days of camp, work long hours, cope with late nights and early mornings, help with the constant supervision of children, participate in all activities and duty groups, be caring, understanding and patient, have HEAPS of energy and a good sense of humour, be available for ALL students – not just your own and get on well with children. No cost will be involved, as you will be covered in the staff ratio. If you believe you meet this job description and wish to be considered as a parent helper, please get in touch with Jeremy Matheson via email at [jeremy.matheson@education.vic.gov.au](mailto:jeremy.matheson@education.vic.gov.au). Please provide your name, daytime contact phone number, your child's name, and his/her home group in the email.

**STAFFING FOR CAMPING PROGRAM:**

- The Principal has final approval of staffing profile.
- One adult to ten students (legal requirement) at no charge to the adults.
- All adults to have a Working With Children check.
- Minimum of 50% of the adults to be qualified teachers to fulfil ratio.
- Minimum of one senior teacher (Leading Teacher, Assistant Principal, Principal) employed by the school, to be the camp coordinator.
- Aim for gender balance where possible.
- In line with other considerations, as School Council has to approve school camps and is legally responsible, priority will be given to one non DET school councillor who has not previously attended a camp.
- As part of pre-service training, priority given to one pre-service teacher to attend.
- Remaining free places given to parents –

- priority to trained nurse, doctor or first aid personnel
- priority to parents who are known to the school through their interaction with the school at parent/teacher/student interviews, school occasions and volunteer work. These occasions provide opportunities for parents to display the attributes we look for when seeking help with particular responsibilities such as a camp
- priority to parents who will take on a “de facto” staff role
- after all criteria have been looked at, the principal has final approval of the staffing profile
- If a parent has decided that their child (who has a serious medical problem) can only go on the camp so long as the parent attends, then the parent is deemed as being out of the adult ratio and would be required to pay their own way. The school will negotiate to get transport and accommodation at a reduced rate, where possible.

In order to finalise arrangements and calculate the precise cost of the camp, we need to know the exact number of students attending as soon as possible.

To confirm your child's place, please complete the details below and return it with a **non-refundable / non-transferable** first payment of \$100 **by 3:30 pm, Friday 27<sup>th</sup> August 2021**. Further details including the exact cost will follow when final numbers are known. The next letter will include the payment slips for the two further payments.

**PLEASE NOTE – NO LATE PAYMENTS WILL BE ACCEPTED.**  
**Your camp deposit must be received by 3:30 pm, Friday 27<sup>th</sup> August, 2021.**

If you have any queries, please contact your child's teacher at the school on 9404 4311.  
 Jeremy Matheson (Camp Organiser), Lachlan Dixon, Chrissy Wilberforce, Stephanie Hughes, Stephanie Serollo & Nicole Campbell

**If you pay by Qkr you do NOT need to return the permission and payment form below. If not paying by Qkr cut off and return to the school by 3:30 pm, Friday 27<sup>th</sup> August 2021.**

#### Parent permission

I give permission for my child \_\_\_\_\_ of home group \_\_\_\_\_ to attend the year 4 camp to Phillip Island Adventure Resort from **Monday 11th October – Wednesday 14th October (inclusive) 2021**.

Name \_\_\_\_\_ Phone no: \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

Amount enclosed: \$100 CSEF / Cash / Credit Card / QKR

**Credit Card payment** -----

#### PLENTY PARKLANDS PRIMARY SCHOOL – CREDIT CARD VOUCHER (Minimum payment \$10)

Child's name:	Home group:	Payment for: i.e. Camp	Amount
		Phillip Island Adventure Resort	

Please charge my: ☐ Bankcard ☐ Visa ☐ Mastercard Amount: \$ \_\_\_\_\_

Card Number \_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_ Name on Card: \_\_\_\_\_

Signature of Cardholder: \_\_\_\_\_ Phone No. \_\_\_\_\_ Date: \_\_\_\_\_



**CONTRACT TRACING** – All venues are required to collect contact details and are responsible for managing record keeping for contract tracing in line with current public health directives. The Department of Health has said that a contact number for each individual student is to be provided. Parents/carers are advised that the school will be providing excursion venue with contact details for students. The phone number on the school file for the student will be provided as the nominated contact number. Venues will be collecting this information for a legitimate purpose and are subject to Victorian privacy laws so will handle the information securely and only retain it for the required 28 day period. These details will expedite contact tracing so that the Department of Health will contact individuals directly, if required.