

**PLENTY PARKLANDS PRIMARY SCHOOL NO. 1915**

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**Principal: Claire McInerney**

**Assistant Principals: Julie Nixon and Alison Devereux**

Date: Monday 2<sup>nd</sup> of August

Dear Parents/Guardians,

Please find below the details of the year 3 camp. The camping program is an important part of our Outdoor Education program. There are 100 students in year 3 and we would like ALL students to attend.

**VENUE: Arrabri Lodge – 450 Woods Point Road, East Warburton**

[www.arrabri.com.au/](http://www.arrabri.com.au/)

**ON SITE ACTIVITIES:**

Camp activities likely to include are the giant swing, flying fox, climbing wall, mini golf, tennis, basketball, swimming, trampolining, beach volleyball, damper cooking, sensory trail and ropes course. The students will also be visiting Healesville Sanctuary.

**DATES:** Wednesday 27<sup>th</sup> of October – Friday 29<sup>th</sup> of October

**COST:** \$345.00

This quote is based on 80% of students attending.

The final cost will depend on the number of students attending.

3 payments of: First payment \$100, second payment \$100, third & final payment \$145

**The first payment is a non-refundable/non-transferable deposit. Any consideration for part refund of remaining amount due to late withdrawal of students due to illness, holiday, etc., can only be considered after all invoices associated with the camp have been finalised.**

**STAFF:** Linda Philippedis, Marni Harry, Wayne Wood, Aimee Carroll and 4-5 parent volunteers

**TRAVEL:** Bus (with seatbelts)

To be organised by Arribri Lodge

**PARENT HELPERS:**

When we have determined the number of children attending the camp, we will know exactly how many extra adults will be required to ensure the 1:10 ratio. At this stage we have 4 teachers who will be attending. We will probably need about 4 -5 parents. Parents helping on camp will be required to undergo a Working With Children check, be available for the 3 days of camp, work long hours, cope with late nights and early mornings, help with the constant supervision of children, participate in all activities and duty groups, be caring, understanding and patient, have HEAPS of energy and a good sense of humour, be available for ALL students – not just your own and get on well with 9 year olds. No cost will be involved, as you will be covered in the staff ratio. *If you believe you can meet this job description, please indicate below that you wish to be considered as a parent helper.*

**STAFFING FOR CAMPING PROGRAM** (extract taken from school policy)

- The Principal has final approval of staffing profile.
- One adult to ten students (legal requirement) at no charge to the adults.
- All adults to have a Working With Children check.
- Minimum of 50% of the adults to be qualified teachers to fulfil ratio.
- Minimum of one senior teacher to be the camp coordinator.
- Aim for gender balance where possible.
- In line with other considerations, as School Council has to approve school camps and is legally responsible, priority will be given to one non DET school councillor who has not previously attended a camp.
- As part of pre-service training, priority given to one pre-service teacher to attend.

- Remaining free places given to parents –
  - priority to trained nurse, doctor or first aid personnel
  - priority to parents who are known to the school through their interaction with the school at parent/teacher/student interviews, school occasions and volunteer work. These occasions provide opportunities for parents to display the attributes we look for when seeking help with particular responsibilities such as a camp
  - priority to parents who will take on a “de facto” staff role
  - after all criteria have been looked at, the principal has final approval of the staffing profile
  - If a parent has decided that their child (who has a serious medical problem) can only go on the camp so long as the parent attends, then the parent is deemed as being out of the adult ratio and would be required to pay their own way. The school will negotiate to get transport and accommodation at a reduced rate, where possible.

In order to finalise arrangements and calculate the precise cost of the camp, we need to know the exact number of students attending as soon as possible.

To confirm your child’s place, please complete the details below and return it with a **non-refundable / non-transferable** first payment of 1/3 of the approximate total cost, which means a payment of **\$100.00 by Thursday 26<sup>th</sup> of August**. Details including the exact cost will follow when final numbers are known. The next letter will include the payments slips for the two further payments.

**PLEASE NOTE – NO LATE PAYMENTS WILL BE ACCEPTED. Your camp deposit must be received by 3:30pm Thursday 26<sup>th</sup> of August**

If you have any queries, please contact your child’s teacher at the school on 9404 4311.

✂----- Cut off and return the school by the due date -----

**Parent permission**

I give permission for my child \_\_\_\_\_ of home group \_\_\_\_\_ to attend the year 3 camp to **Arribri Lodge – 450 Woods Point Road, East Warburton** and I enclose \$ as a non refundable first payment.

Name \_\_\_\_\_ Phone no: \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

Amount enclosed: \_\_\_\_\_ Cash / Cheque / Credit Card / QkR / CSEF (please circle)

**Credit Card payment** ✂-----

**PLENTY PARKLANDS PRIMARY SCHOOL – CREDIT CARD VOUCHER (to be used for amounts of \$10 and over)**

Child’s name:	Home group:	Payment for: ie. Camp	Amount

Please charge my: ☐ Bankcard ☐ Visa ☐ Mastercard Amount: \$ \_\_\_\_\_

Card Number \_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_ Name on Card: \_\_\_\_\_

Signature of Cardholder: \_\_\_\_\_ Phone No. \_\_\_\_\_ Date: \_\_\_\_\_

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*I am interested in being a parent helper on camp.*

*Name of interested parent ..... Daytime phone number .....*

*Level of first aid qualifications (if any) .....*

*Working with Children check no/yes If yes, date received ..... (You will be contacted as soon as possible)*