

PLENTY PARKLANDS PRIMARY SCHOOL NO. 1915

48 Blossom Park Drive, Mill Park, 3082

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Principal: Claire McInerney

Assistant Principals: Julie Nixon and Alison Devereux

Monday 30th July

Dear Parents/Guardians,

Please find below the details of the year 3 camp. The camping program is an important part of our Outdoor Education program. There are 111 students in year 3 and we would like ALL students to attend.

VENUE: Arrabri Lodge, Warburton

DATES: Monday 22nd, Tuesday 23rd & Wednesday 24th October.

COST: Approximately \$320

This quote is based on 80% of students attending. The final cost will depend on the number of students who do attend. This will mean two payments of approximately \$100 and \$220 (the first payment being a non-refundable/non-transferable deposit).

ON SITE ACTIVITIES: Camp activities include mini golf, giant swing, flying fox, archery, climbing wall, sensory trail, orienteering, trampoline, night bush walk, dancing & toasting marshmallows. There will also be a visit to Healesville Sanctuary on the last day of camp.



STAFF: One adult for every 10 students.

TRAVEL: Bus (with seatbelts)

PARENT HELPERS:

When we have determined the number of children attending the camp, we will know exactly how many extra adults will be required to ensure the 1:10 ratio. At this stage we have 6 teachers who will be attending. We will probably need about 5 additional adults. Parents helping on camp will be required to undergo a Working With Children check, be available for the 3 days of camp, work long hours, cope with late nights and early mornings, help with the constant supervision of children, participate in all activities and duty groups, be caring, understanding and patient, have HEAPS of energy and a good sense of humour, be available for ALL students – not just your own and get on well with children. No cost will be involved, as you will be covered in the staff ratio. If you believe you can meet this job description and are interested in becoming a parent helper on the Year 3 camp, please see contact details on the following page.

STAFFING FOR CAMPING PROGRAM

One adult to ten students (legal requirement) at no charge to the adults.

Minimum of 50% of the adults to be qualified teachers to fulfil ratio, however extra volunteers can be taken.

Parent volunteers are a wonderful asset on camps and we need the very best volunteers for the safety and care for all children attending. Attendance by parents is not a right; it is by invitation, to fulfil legal rights and to help make our school vision a reality. All adults to have a police check and the school will pay for parent volunteers.

Minimum of one senior teacher (Leading Teacher, Assistant Principal, Principal) to attend each camp.

Priority for selection of helpers

- Aim for gender balance.
- As School Council approves school camps and is legally responsible, priority is given to one non DE&T school councillor.
- As part of pre-service training, priority given to trainee teachers to attend.
- Priority to trained nurse or doctor.
- Priority to parents who are known to the school.
- Priority to parents who will take on a “de facto” staff role, where it is judged there will be no possible conflict of interest between de facto staff role and parent role with own child.
- Where there are more volunteers than places, after all criteria have been looked at, names will be drawn out of a hat.

As there are increasing numbers of children at school who have serious medical conditions, e.g. liver transplant, juvenile diabetes, etc. whose care involves administering needles, monitoring blood levels, etc, some parents will need to attend camp with their child. The parent is deemed as being out of the adult ratio and would be required to pay their own way, if necessary. The school will negotiate to get transport and accommodation at a reduced rate.

In order to finalise arrangements and calculate the precise cost of the camp, we need to know the exact number of students attending as soon as possible.

To confirm your child's place, please complete the details below and return it with a **non-refundable/non-transferable** first payment of

\$100 by 3.30pm on Monday 3rd September 2018

Further details including the exact cost will follow when final numbers are known. The next letter will include the payment slip for the final payments. **Please speak to Kristina Elvey (Business Manager) if you are experiencing financial difficulties and would like to organise a payment plan.**

**PLEASE NOTE – NO LATE PAYMENTS WILL BE ACCEPTED.
Your camp deposit must be received by 3.30pm on Monday 3rd September 2018**



If you have any queries, contact your child's teacher at the school on 9404 4311.
Scott Jessup (Year 3 Curriculum Leader), Jeremy Matheson, Stephanie Hughes, Emma Wallmeyer & Tran Bernard.
Year 3 Teachers

✂----- Cut off and return to the school by 3.30pm on Monday 3rd September 2018 -----

Parent permission

I give permission for my child _____ of home group _____ to attend the year 3 camp to Arrabri Lodge from **Monday 22nd October – Wednesday 24th October (inclusive) 2018.**

Name _____ Phone no: _____

Date _____ Signature _____

Amount enclosed: \$100 CSEF / Cash / Cheque / Credit Card / QKR



Credit Card payment ✂-----

PLENTY PARKLANDS PRIMARY SCHOOL – CREDIT CARD VOUCHER (Minimum payment \$10)

Child's name:	Home group:	Payment for: ie. Camp	Amount
		Year 3 Camp 2018 at Arrabri Lodge	

Please charge my: Bankcard Visa Mastercard Amount: \$ _____

Card Number _____

Expiry Date: ____ / ____ Name on Card: _____

Signature of Cardholder: _____ Phone No. _____ Date: _____

Parent assistance (please notify the staff member listed if you are able to assist on the camp) **Please provide the following details by e-mail to matheson.jeremy.j@edumail.vic.gov.au by Monday 13th August.**

Student's name and home group, Adult's name and daytime contact phone number

I am available to help with the year 3 camp on **Monday 22nd to Wednesday 24th October**. I understand that because of my duty of care for the students at PPPS, I cannot bring other children on the camp. I have completed the Volunteer Training Program and hold a valid WWC check. I understand my responsibilities to live by the PPPS values and abide by the camp protocols. I also agree that I will not take phone calls from, or phone, text, or send photos to other Plenty Parklands families while on the camp. I agree to wait until after the camp before posting photos of my child on any form of social media. I understand that I do not have permission from the school or other families to post photos of other children. If in the case that more parents volunteer than places available, the teaching staff in the unit will make the decision as to which parent/s is/are best suited to assist with the camp.